



BBW SALE

Customer Return Request

Email to BBW Sales Representative

Company Name		Date
Contact Name		BBW Salesperson
Phone		Email
Email		BBW CRMA#

BBW Invoice Number	REASON	DATE Received**	BBW Item Number	BBW Item Description	Quantity	BBW CRMA Input

Shortages: Report all shortages to us within 48 hours of receipt of your order.

Damages: BBW takes much effort in shipping product complete, correct and resalable. In the event product has become damaged upon receipt report any damages within 48 hours of receipt of product. Damages must be authorized by BBW for replacement. Failure to properly notify BBW of damages in a timely manner will impact the ability to receive a credit or replacement. Please contact your BBW Sales representative if you received damaged product.

Returns: Returns to BBW must be approved in advance. All returns will receive a 25% restocking fee. Any product returned to BBW will be subject to all freight charges incurred. Please contact your BBW Sales Representative if you received damaged product.

**ITEMS AUTHORIZED FOR RETURN MUST BE RECEIVED IN RESALABLE CONDITION.
NO CUSTOMER STICKERS ON PRODUCT**

Refused Orders: An order which has been placed with BBW, but refused will be assessed any freight charges incurred and a 25% restocking fee.